

APPLICATION TO OPERATE
A NEW PRE-KINDERGARTEN, KINDERGARTEN, OR COMBINATION PREK-K, K-1, K-2
DUE MARCH 1

Name of School _____ Date _____

Address _____

Conference _____ School Year to be Implemented _____

- A. TYPE OF PROGRAM REQUESTED
- | | | |
|--|---|---|
| | <input type="checkbox"/> Pre-Kindergarten | <input type="checkbox"/> K-1 Multigrade |
| | <input type="checkbox"/> PreK-K | <input type="checkbox"/> K-2 Multigrade |
| | <input type="checkbox"/> Kindergarten | |

1. Hours of operation _____

2. Enrollment Policies:

Kindergarten - Enrollment age 5 years by August 15th

Pre-Kindergarten - Enrollment age 4 years by August 15th

Pre-Kindergarten must be approved by local conference office of education prior to admitting any 4-year-olds. No 4-year-old shall be admitted to any K/1, K/2 program.

For comprehensive enrollment policy see codes 1800, 6006

Grade	Number of Students	
	Next Year Projection	
	SDA	Non-SDA
Pre-K		
K		
1		
2		

B. FACILITIES (See SU Education Code 6021)

1. Room size (square feet) _____

2. Facilities - complete attached checklist.

3. Safety Committee check (room, stairways, hazards, etc.) Date inspected _____

C. TEACHER CERTIFICATION (See SU Education Code 4114)

Name of Teacher	Denominational Certification Held	Expiration Date	Endorsement(s)

D. FINANCIAL

1. Entrance Fee \$ _____ Monthly Tuition \$ _____

2. Initial funds allocated for start up \$ _____

3. Monthly (yearly) funds available for consumable supplies \$ _____

4. Budgeted funds for building up materials and supplies \$ _____

BOARD ACTIONS

E. RECORD OF ACTIONS AS VOTED BY:

1. Local School Committee/Board

Date of Action _____

Type of Program requested:

- ____ Pre-Kindergarten
- ____ Pre-Kindergarten/Kindergarten
- ____ Kindergarten
- ____ K-1 Multigrade
- ____ K-2 Multigrade

Voted Action _____

(Board Chairman or Principal)

2. Local Office of Education/Conference Board of Education

Date of Action _____

Voted Action: _____

(Superintendent of Education)

Admission/Entrance Requirements (See SU Education Code 6006)

AGE - Entrance age requirements must be followed. An original birth certificate must be presented before a child can be admitted to the program. Any deviation from this must be approved by the local conference office of education.

1. Pre-kindergarten children must be at least 4 years of age by August 15th of the year they are enrolled in pre-kindergarten.
2. Kindergarten children must be at least 5 years of age by August 15th of the year they are enrolled in kindergarten. (See SU Education Code 1800)

Some states do not allow any four-year-old students to attend school. Check with your local conference office of education before making application.

APPLICATION DUE IN LOCAL CONFERENCE OFFICE OF EDUCATION BY MARCH 1