

Southern Union
Library / Information Resources
School Contact Form
SY2018-19

Submit Form

Please return this form to your local conference office of
education and to LIRSupport@southernunion.com

School Name: _____ NAD Dashboard Org. ID: _____

CONTACT INFORMATION

School's Address: _____

Is this address the shipping address as well? Yes No

If no, shipping address: _____

School Telephone: _____ Website URL: _____

School Principal: _____ Email: _____

Library Contact Person: _____ New this year? Yes No

Staff: Title or Position: _____ Email: _____

Volunteer: Title or Position: _____ Email: _____

Is this a full time certified librarian? Yes No

Does this person have any experience working in a library? Yes No

ENROLLMENT INFORMATION SY2018-19

1. Library Circulation System used in the past:
None Surpass RenWeb Other _____
 2. Does your library need a barcode scanner? *Yes No
 3. Have you logged in to your library management system Mandarin M5? Yes *No
 4. Are you circulating books using Mandarin? Yes *No
 5. Have you logged in to MackinVIA and created 'backpacks' for SY2018-19? Yes *No
 6. Would you like to schedule a library in-service for your staff? *Yes No
- Check all that apply: *contact SU-LIR
- Mandarin Library Automation
 - Collection Development Plan
 - Mackin.com/MackinVIA.com
 - Makerspace
 - Other _____

SU-LIR Associate Director: Andrea Henry-Smith

Phone (770)408-2186 asmith@southernunion.com

Administrative Assistant: Montina DeBardeleben

Phone (770)408-2185 mdebardeleben@southernunion.com