



SOUTHERN UNION CONFERENCE OFFICE OF EDUCATION

# Junior Academy Application Process

# The Junior Academy

The junior academy offers an organized educational program that can include a combination of the last two years of the elementary level and the first or first and second years of the secondary level. Authorization to operate a junior academy is granted by the Local Conference and Southern Union Conference Board of Education. High school academic credits will not be granted without prior approval through the application process. The term for accreditation is for one academic school year.





## Standard Programs

- 9th Grade Program
- 9 - 10 Grade Program
- 9 - 10 Alternating Year Program

## Griggs/AAA

\*With approval from the local conference office of education, schools may elect to enrich their course offerings through the assistance of an accredited distance learning provider i.e. Griggs International Academy or Atlanta Adventist Academy. Schools using distance learning to offer more than fifty (50) percent of their academic curriculum are not eligible to be a Junior Academy.

# Transcripts

- Request via transcript form
- Submit request to [rjohnson@southernunion.com](mailto:rjohnson@southernunion.com)

Final ACADEMIC MARKS					
2nd Qtr	1st Sem	3rd Qtr	4th Qtr	Enl Exm	Enl Mrk
A		B+	B		B+
C+		C+	C		C+
B+		B+	B		B+
D+		C	C+		C
C		C	C+		C-
					C
		B+	B		B
B+		B+	A		E
					F

# The Junior Academy Application

A school requesting permission to teach secondary subjects will follow these procedures each year.

1 ————— 2 ————— 3 ————— 4 ————— 5

Meet the eligibility standards as indicated under general standards (see Code 5100).

Complete the application found at <https://nad2.accionetrac.com>

Have the Conference Office of Education approve the application process as outlined by the local board of education.

Submit the completed application to the Union Office of Education by April 1.

The Application Review Committee will review each application. A written response will be sent to both the Conference Office of Education and the school administration.

# Denial Process

## JUNIOR ACADEMY STATUS

**The committee will either deny, authorize, or place a school as pending approval.**

Schools receiving pending approval will be given a date to provide up-dated material as requested by the committee.

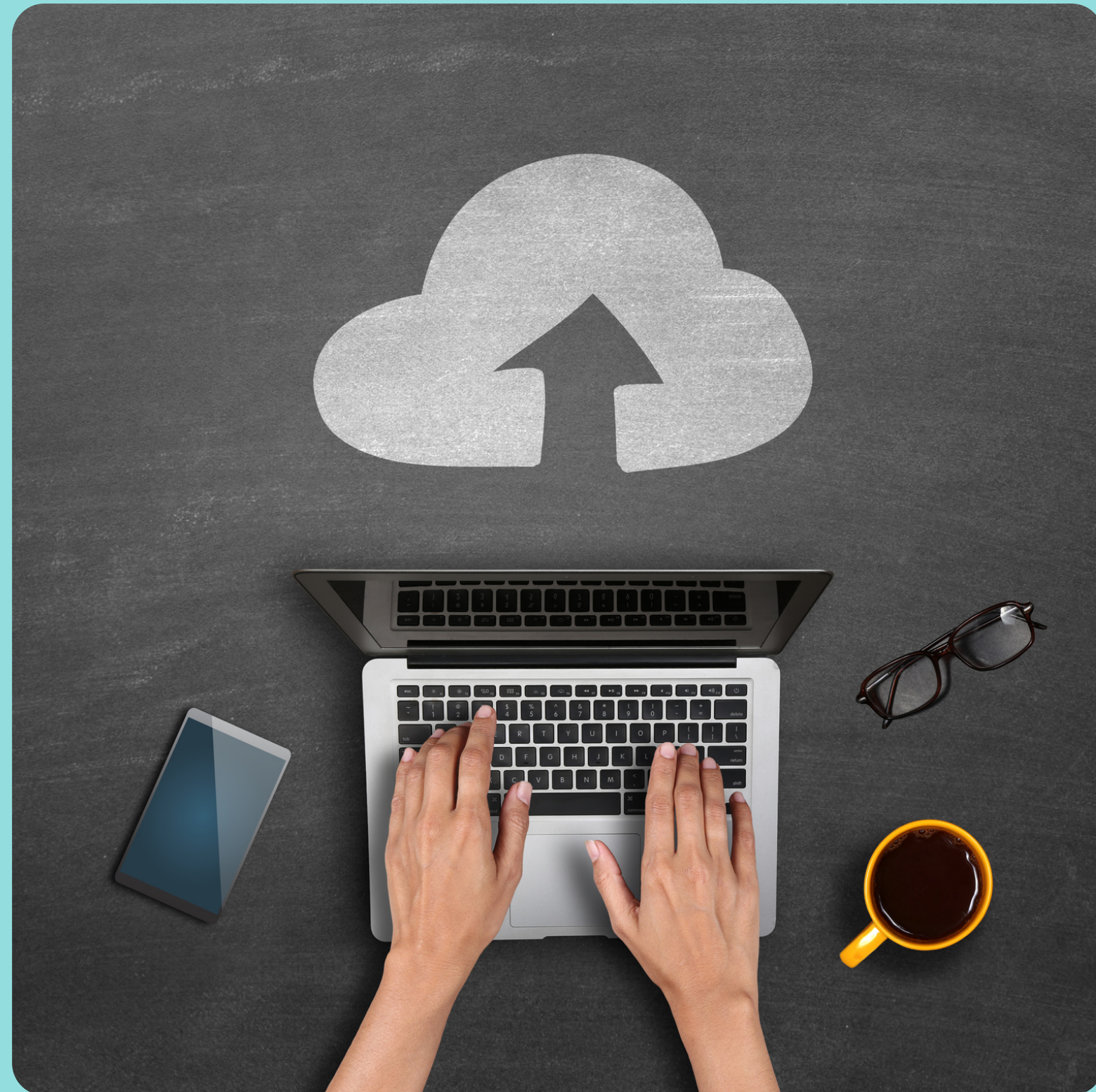
---

**At that time a committee will review the application to determine eligibility.**

Schools that have been denied approval but still desire to have course offerings for the secondary student are encouraged to apply to an approved distance education provider upon approval of the local conference office of education (see Code 5104).

---





# Required Documents

- Data Rollup
  - Enrollment Report
  - Certification Report
- Teaching Load
- Financial Statement & Balance Sheet
- Projected Budget
- Photo's of Science Lab and Technology Lab
- Accreditation Recommendations Update



**Junior Academy  
Application Open**

**January-April 1**



Questions:

Roberto Johnson

[rjohnson@southernunion.com](mailto:rjohnson@southernunion.com)

Carla Thrower

[cthrower@southernunion.com](mailto:cthrower@southernunion.com)

